

OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) VISITS

1. Purpose. This document establishes procedures for managers to follow when they are targeted for a visit by OSHA.
2. Applicability. This document is applicable to all CENWP managers who are responsible for one or more district work sites.
3. Reference. Executive Order 12196
4. Jurisdiction.
 - a. OSHA has authority to conduct unannounced inspections at CE projects and work sites. Unannounced inspections will generally take place as a result of an employee complaint.
 - b. OSHA may also make announced visits. These visits are generally targeted visits that are initiated because of higher than average accident rates.
 - c. OSHA may conduct investigation in the case of a work-related fatality.
5. Procedures.
 - a. Federal and State OSHA officials must be granted access to DOD workplaces on DOD installations without delay and at reasonable times, IAW Section 8(a) of Public Law 91-596.
 - b. Federal or State OSHA officials will present appropriate identifying credentials and state the purpose of the visit to the DOD installation. The CE representative on-site will notify the area/project office involved in the proposed inspection. The District SOHO will also be notified as soon as possible of the inspection. OSHA officials will be accompanied on their inspections and investigations by a representative of the Commander.
 - c. When OSHA officials require entry to a classified area, and these officials cannot effectively be presented from access to the classified material therein, the following procedures will apply:
 - (1) The CE representative will immediately notify the DOD activity exercising security supervision over the workplace of the need for a personnel security clearance to enter the classified area.
 - (2) The DOD security activity will verify that denial of access to classified material cannot be accomplished through such means as covering the material to deny visual access, etc.
 - (3) In the case of Federal OSHA officials, the DOD security activity, after verifying the need for a personnel security clearance, will contact the appropriate cognizant security office and request verification of the Federal OSHA official's personnel security clearance. If the OSHA official's name is not on the list of cleared Federal OSHA personnel furnished the cognizant security office, they will contact the OSHA regional or area office and request an appropriately cleared OSHA official.
 - (4) In the case of State OSHA officials, the DOD security activity, after verifying the need for a personnel security clearance, will in coordination with the state OSHA official, request the cognizant security office to contact the nearest OSHA regional or area office for a cleared Federal OSHA official to conduct the necessary inspection of the classified area.
 - d. No photographs will be taken by Federal or State OSHA officials on DOD installations. Any photographic services requested by such officials will be provided by the installation commander of the appropriate AGO. Negatives and photographs shall be tentatively classified "Confidential" and submitted to the appropriate DOD component official, or his authorized representative, for review as required for compliance with Title 48, USC Section 795, and Executive Order 10104, prior to release to authorized Federal or State OSHA.

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